

Sea Horse Board of Directors 2025-2026 Objectives: DRAFT

| Director | Tasks | | Target Date | Status |
|----------------|-------------|---|--|-------------------------|
| President | 1. | Substantial Damage Portfolio (May 31st, 2025 deadline & June 1 2026 deadline) | YE | ongoing |
| | 2. | Onboard new director | 3 rd & 4 th Q | |
| | 3. | | | |
| | 4. | | | |
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| Vice President | 1. | ARC committee- up & running- work with LCAM | 4 th Q | |
| | 2. | Long & Short Committee- up & running- work with LCAM | 4 th Q | |
| | 3. | Continue to share Articles of interest & HOA items with BOD | Ongoing | |
| | 4. | | | |
| _ | | | <u> </u> | r |
| Secretary | 1. | Fillable PDF Office Document Forms. Standardize business branding and communications. | 4 th Q | Start in June |
| | 2. | Website upkeep and development. Involve Park Manager in Review. BOD Website. | Ongoing | |
| | 3. | Review Park Documents – look to modernize to todays' standards. Recommend revisions. | 4 th Q- 1 st Q 2026 | Work begins this summer |
| | 4. | Work in Financial Review Committee. Reserve study and Budget | Ongoing | |

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| Director | Tasks | | Target Date | Status |
|-------------|-------|--|--------------------|--------|
| Treasurer | 1. | Pay HOA- role out in phases- work with LCAM | 3 rd Q | |
| | 2. | Reserve Study- work with Maintenance Director & Budget Committee | 3 rd Q | |
| | 3. | P&L monthly reports- work with LCAM | 2 nd Q | |
| | 4. | | | |
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| Maintenance | 1. | Road Resurfacing | 2 nd Q | |
| | 2. | Substantial Damage - portfolio costs to rebuild | 2 nd Q | |
| | 3. | Street Signs- poles painted | 3 rd Q | |
| | 4. | Plan for Water Valves- | | |
| Standards | 1. | Establish Contacts - post hurricane concerns- following steps established | 2 nd Q | |
| | 2. | Review and propose changes for the Standards Documentation & Committee (previously known as Rules & regulations) | 3 rd Q | |
| | 3. | Communicate any changes of process to HOA- work with LCAM | ongoing | |
| | 4. | Board Certification | 2 nd Q | |
| Sales | 1. | Orientation Package- welcome newcomers | 4 th Q | |
| | 2. | Pre-interview potential new sales- as /required | 3 rd Q | |
| | 3. | New Sales Format- listings + residential inputs- work with LCAM | 2 nd Q | |
| | 4. | | | |

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| LCAM | 1. | Pay HOA- Work with Treasurer/BOD- roll out in phases | 3 rd Q | |
|------|----|---|-------------------|--|
| | 2. | Substantial Damage Portfolio- reassessment requests (deadline May 31st 2025) | ongoing | |
| | 3. | Establish Job Performance Documentation for self & Gary- measurable Goals | 2 nd Q | |
| | 4. | Create monthly P&L reports for BOD | 2 nd Q | |

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