



**Sea Horse Park Homeowners Association, Inc
Departure Checklist**

Reminder to all owners leaving for the summer or any extended period of time.

From: The Sea Horse Park Board of Directors

Hurricane season will be upon us soon. All owners are reminded that they must put everything on their property away before leaving. Anything that can't be put away must be tied down to prevent damage in case of a hurricane.

SEA HORSE PARK DEPARTURE CHECKLIST

- Electricity turned off (especially water heater)
- Water turned off.
- All loose items stored inside the unit or shed.
- Storm shutters down and secured on units with shutters.
- All items not stored inside are secured for hurricane winds.
- Name of person or persons to contact in the event of a problem with your unit provided to the office.

Name of Contact _____ **Mobile:** _____

- Name of the person in the Park taking care of the Unit while the Owner is gone, provided to the office

Name of Contact _____ **Mobile:** _____

- Name of the Person to contact to allow inspection of the unit by Park personnel in the event of an emergency.

Name of Contact _____ **Mobile:** _____

Thank you for cooperation in this very important matter

Name of Owner _____ **Mobile:** _____

Signature _____ **Date:** _____